



NORTHOAKS PRIMARY SCHOOL

Letter to Parents 35/2017

2 May 2017

Dear Parents / Guardians

PARTNERHIP WITH PARENTS

Parent-Teacher-Child Meet – Friday, 26 May 2017

Northoaks Primary will be holding a Parent-Teacher-Child (PTC) Meet on **Friday, 26 May** from 8.00 am to 5.30 pm. Parents and guardians are invited to the school to meet up with your child's/ward's teachers on that day, hence there will be **NO** lessons for all students on 26 May. Your child's presence is required for the conversation and he/she may come in the school PE attire.

You are strongly encouraged to take this opportunity to meet up with your child's/ward's teachers to discuss issues and concerns relating to him/her.

To avoid long waiting time and for a more fruitful session, a 15-minute appointment slot will be allotted. Please book your preferred slot through **SNAC™** and be informed that the booking will be on a first-come-first-served basis. **The booking opens from Wednesday 3 May to Friday 12 May.** It would be appreciated if you could indicate the spoken language you are conversant with. We will try our best to accommodate your request and arrange for someone to be present to assist with the translation if necessary. Your child's/ward's form teacher will issue a confirmation slip on Friday 19 May.

We wish to reiterate that as the booking is on a first-come-first served basis (through **SNAC™**), you may not be able to successfully book your preferred time-slot and we appeal to your understanding on the matter. We believe that you and the school would be able to work out a suitable arrangement if necessary.

For those who are not registered on the SNAC™ application, please make the request to the form teacher through your child. We regret to inform that teachers will only be able to slot in whatever available time-slots after the online booking has closed. We seek your understanding on this.

On that day, no walk-in appointments will be entertained due to the tight schedule.

As our Mother-Tongue teachers teach more than one class and level, they would be meeting only selected parents. You will be informed through the confirmation slip if the Mother-Tongue teachers would like to meet up with you.

We hope that the PTC session would be a meaningful and beneficial one for all.

Note: Parking in the school is allowed on that day as long as there are lots available.

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Communication Tool - SNAC™

We have previously notified that the school will be embarking on a paperless communication tool - SNAC™ App, with effect from Term 2. We hope this paperless communication tool will be a more effective and faster way for parents to be kept informed of school related information.

There have been some technical glitches in its initial start-up and we apologise to parents who have encountered difficulty in signing up for the Mathematics Workshop for Parents.

Recess Time on Thursday, 4 May 2017(for Primary 2 and 3)

There will be a swop in recess times for Primary 2 and Primary 3 students on Thursday 4 May. Hence the Primary 2 recess will be from 10 am to 10.30 am and for the Primary 3 students, it will be from 10.30 am to 11 am. The swop is due to the examination schedule for the Primary 3.

Thank you.

Mrs Theresa Hong
Principal